



APPLICATION FOR MLS ADMINISTRATIVE ACCESS

I hereby make application for MLS Administrative Access in the Multiple Listing Service of the Key West Association of REALTORS®. I agree to abide by the MLS Rules and Regulations as approved by the Board of Directors and the National Association of REALTORS® and other policies of the MLS. I understand that my access to the MLS is contingent upon my abiding by these rules, regulations and policies and my continued employment with an MLS Participant or a REALTOR® who is licensed with an MLS Participant. I hereby submit the following information for your consideration and approval:

Name of Applicant: _____

Home Address: _____

Home Phone: _____ Email: _____

Name of Firm: _____ Phone/Ext. _____

Address: _____

I am applying for MLS Administrative Access because I am (check one):

An unlicensed Personal Assistant employed by: _____
(Name of REALTOR® employer)

An office administrator or secretary employed by: _____
(Name of MLS Participant employer)

Level of MLS Access Requested

- Basic (full access, add/change listings for above-named REALTOR®)
- Office (full access, enables add/change listings for company)

Signature of Applicant

Date

Signature of MLS Participant (Broker)

Date

NOTE TO BROKER:

Upon termination of their affiliation with your company or agent, broker will, within five (5) days, forward to the KWAR office written notification to terminate their access to the MLS. Failure to do so could result in a \$2,000 fine.